

1881 Courthouse Museum Junior/Senior Docent Program

Overview

The 1881 Courthouse Museum Junior/Senior Docent Program is a program for Middle School and High school Students. Docents actively participate in events and programs of the museum and learn the basic history of the Custer City, County and Black Hills. Junior/Senior Docents are local students in the 5th-12th grades who have an interest in history, speaking, teaching about the history and museum exhibits and providing community service.

The Junior/Senior Docents are a valuable part of the museum's operation. They learn organization, communication and time management skills. Through their experience they will learn and be able to explain the various exhibits in the museum. Docents give museum guests information about the museum, serve as greeters, bookstore hosts, as well as help with youth activities that take place throughout the year. Junior/Senior Docents also do numerous tasks to assist the director in the daily chores.

Junior/Senior docents benefit by learning

- 1 About the museum including non-public areas
- 2 Local history (Custer County and Black Hills)
- 3 Appropriate presentation skills
- 4 Appropriate leadership skills
- 5 Responsibility of committing
- 6 The value of constructive criticism
- 7 The value of community service

Junior/Senior Docents working within these guidelines will be given recommendation for community service hours as needed for school, scouts, scholarship and other applications etc.

Code of Conduct: Junior/Senior docents will

1. Sign up for hours as needed
2. Show up at assigned times or call to be excused
3. Act respectfully toward adult leaders
4. Follow instructions given by adults
5. Help to recruit new Junior/Senior Docents*
6. Docents must be signed up for weekly assignments before being allowed to attend special activities

Consequences: Junior/Senior Docents

Junior/Senior Docents will be given one warning without consequences

- 1 Junior/Senior Docents second warning will be followed by calling parents
- 2 Junior/Senior Docents be asked to leave for the day
- 3 Junior/Senior Docents will be asked to take a one month leave. An interview with museum's director will determine whether they are ready to come back
- 4 Reinstatement after three unexcused absences will result in a meeting with leader(s)

Signature of Junior/Senior Docents: _____

Signature of and parent/guardian : _____

*** Registration for the Junior/Senior Docents program must be done during business hours, (not during activities time)**

I give the 1881 Courthouse Museum consent to use the name /and or photograph/video of my child for inclusion in promotional and informational materials. This includes newspapers, television and brochures.

Print parent/guardian name: _____

Signature of and parent/guardian : _____

Date: _____

Contact Information:

Mailing address: _____

Parent/guardian's e-mail address: _____

Junior/Senior Docents's e-mail: _____

Phone numbers (parents and students): _____
